

Agenda



Performance Scrutiny Committee - People

Date: Tuesday, 10 April 2018

Time: 10.00 am

Venue: Committee Room 1 - Civic Centre

To: Councillors D Williams (Chair), J Cleverly, J Guy, T Holyoake, L Lacey, H Thomas, K Thomas, C Townsend, J Watkins and T Watkins

Co-opted Members

Rebecca Penn (Church in Wales), Paul Bennett (Catholic Church in Wales), Vacancy (Parent Governor Representative) and Vacancy (Parent Governor Representative)

Item

- 1 Agenda in Welsh (Pages 3 - 4)
- 2 Apologies
- 3 Declarations of Interest
- 4 Minutes of the Meeting held on 6 March 2018 (Pages 5 - 12)
- 5 Improvement Plan 2016 2018 update - Quarter 3 (Pages 13 - 32)
- 6 Forward Work Programme (Pages 33 - 42)

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Agenda

Pwyllgor Craffu ar Berfformiad – Pobl

Dyddiad: Dydd Mawrth, 10 Ebrill 2018

Amser: 10 y.b.

Lleoliad: Ystafell Bwyllgora 1 - Canolfan Dinesig

Y Cynghorwyr: D Williams (Cadeirydd), J Guy, T Holyoake, L Lacey, H Thomas, K Thomas, C Townsend, J Watkins, T Watkins and K Whitehead

Eitem

1. [Agenda yn Gymraeg](#)
2. [Ymddiheuriadau am Absenoldeb](#)
3. [Datganiadau o Fuddiant](#)
4. [Cofnodion y Cyfarfod a 6 Mawrth 2018](#)
5. [Diweddariad Cynllun Gwella 2016-18 - Chwarter 3](#)
6. [Diweddariad o'r Flaenraglen Waith](#)

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Minutes



Performance Scrutiny Committee - People

Date: 6 March 2018

Time: 10.00 am

Present: Councillors J Cleverly, J Guy, T Holyoake, L Lacey, H Thomas, K Thomas, C Townsend, J Watkins and T Watkins

Co-opted Members :

In Attendance: Hayley Davies-Edwards (Principle Challenge Advisor), James Harris (Chief Education Officer), Chris Humphrey (Head of Adult & Community Services), Sally Ann Jenkins (Head of Children & Young Peoples Services), Andrew Powles and Daniel Cooke (Overview & Scrutiny Officer)

P Cockeram

Apologies: Councillors D Williams

1 Declarations of Interest

None

2 Minutes of the Meeting held on 23 January 2018

The minutes of the meeting were approved as a true and accurate record subject to the following amendment; Cllr Laura Lacey was in attendance.

3 Performance Update - Quarter 3

Education

Performance Measures

Invitees;

- Andrew Powles – Assistant Head of Education – Engagement and Learning
- Cllr Gail Giles – Cabinet Member for Education and Skills
- James Harris – Strategic Director - People

The Committee were advised that the Chief Education Officer was unable to attend the meeting.

The Cabinet Member presented an overview of the performance within the service area to the Committee. All performance measures were Green, with Primary school attendance increasing by 0.3% on the last academic year, a 0.4% increase for Secondary school attendance which improved the ranking for Newport from 22nd to 18th. The Cabinet Member advised that Primary and Secondary school attendance remained a priority and thanked all the schools and Head Teachers for the hard work in achieving this.

The Committee asked the following:

- Why were performance measures **PAM/004 % Pupils achieving the expected outcome at end of KS2** and **PAM/008 Attendance Secondary Year End %** showing within target for the year, however the direction of travel for both was showing as going down. The Officer advised that this was because there was a significant level of sickness in the schools, twice the amount of last year for the same period, and that this had impacted on the figures for this performance measure. The adverse weather conditions, along with the timing of the Christmas holiday had contributed to this increased figure. The Officer advised the Members that the Education Welfare Service had looked into this. Members then asked if this could be included in future reports on matters relating to attendance, for information purposes.
- Members queried the 0.4% increase in attendance for Secondary schools, and asked how many students the percentage equates to. The Officer estimated that 0.1% equated to 10,000 sessions over the course of the year, and agreed to check this figure and confirm this with the Committee.
- Members asked if there were any improvements with exam and GCSE results for schools that were in special measures. The Cabinet Member advised that it varied between schools.
- Was there a link with school attendance and attainment? It was confirmed that there was a link between attendance and attainment, and that for every 2 weeks a young person was absent, this could result in as much as half a grade lower GCSE result. The Cabinet Member provided assurances that the Council was working to ensure good attendance for young people, with the figures being checked monthly and a meeting with parents being triggered if attendance was below 80%.
- **PAM/004 (% Pupils achieving the expected outcome at the end of KS2) PAM/005 (% pupils achieving the expected CSI outcome at the end of KS3)**
Both of these measures were on target for the year. The Committee requested a breakdown of these figures in terms of the numbers in receipt of Free School Meals (FSM).
- The Committee discussed the financial support available through the Pupil Deprivation Grant, it was noted that it was be up to the individual schools how the grant was utilised. Members asked for a general overview of what the schools are spending the money on and how many pupils were in receipt of support through the grant.
- Free School Meals was discussed, and Members asked whether eligibility criteria was available for parents and pupils, and what the Council was doing to ensure those who were eligible were using the support available. It was confirmed that eligibility criteria was given, although there were barriers to engaging with all of those eligible. The Gwent Education Minority-Ethnic Service (GEMS) and the Education Achievement Service (EAS) were providing support to assist families accessing FSM. The Cabinet Member advised that opening sessions were being held at schools for general information, and that the information could also be provided via social media.

The Strategic Director advised the Committee that in the previous year leaflets which contained the criteria for claiming FSM were given to schools to pass onto parents, but it was not confirmed if this had been the case this year. Schools were the most appropriate level at which to engage with parents regarding FSM, as they have daily contact with both parents and children. Members requested for figures for each

school of the number of children in receipt of FSM, and commented it would be helpful for the criteria details to be put on the Council website.

- Was there a relationship between those young people who received FSM and attendance rates? Members were advised that after tracking attendances across the city, young people who received FSM had lower attendance, and young people with Special Education Needs (SEN) who claimed FSM had slightly lower attendance.

Education - Pupil Performance Data 2016/17 Key Stage 4 and 5 Report

Invitees;

- Hayley Davies-Edwards – EAS Principal Challenge Advisor
- Cllr Gail Giles – Cabinet Member for Education and Skills

The Cabinet Member then gave an overview of the performance data contained within the report. It was advised that the Council had planned for 2 years to ensure everything was put in place for the GCSE and exam changes. As a result for the first time, Newport had achieved over the target set for Level 2 Inclusive and Level 2 Maths indicators. The national rankings had improved, and All Wales comparisons show strength in the regional positions.

The Committee asked the following:

- Do schools prefer pupils to take GCSE examinations fully or BTEC? Members were advised that schools would like to offer pupils a range of qualifications; this down to the Head Teacher to ensure the balance was right.
- Were Welsh Government allowing schools sufficient time to adjust the curriculum? It was advised that schools had been under a lot of pressure to make quick changes to review the curriculum over a relatively short period of time, those schools that started early to prepare and train staff had managed. It was noted that Newport did well compared to other LAs. The Cabinet Member praised the effort of all schools and members of the Education department..
- Were the same authorities still appearing in the top 5 for rankings? The Officer advised that Monmouth tended to come higher in the rankings. With exception from Level 1 which stayed the same, all of Newport's rankings had improved.
- Members were advised that support for schools were tailored specially for the needs for the learners, and noted that some schools use the PGD funding for pupils to engage in certain cultural activities that they would not get elsewhere.
- In relation to the data on Free School meals eligibility, broken down by individual schools, the Committee asked for clarification on how this was measured and coded for Red, Amber and Green. For example, for the % L2 figure for St Julian's School was 56.4% and coded red. Lliswerry High had a lower figure of 54.6%, but was coded green.

The Officer gave overview of the Key Stage 4, School Benchmark Quarter Performance and explained that with Welsh Government's categorisation model, each Secondary school was grouped with similar schools. Training was offered to the Committee to assist with their understanding of the benchmarks data.

- Members spoke of the widening in the gap in achievement levels between young people receiving FSM and those who do not. It was asked will the lower attainment at Key Stage 2 and 3 have a knock on affect further increasing the gap at Key Stage 4 and 5, and if so what mitigations were in place to prevent this? Members were

advised that ways to decrease this was being looked into. The Committee requested that this information is provided at a later date.

- Is there confidence that schools were identifying all children with Dyslexia? Members were advised that the policy was not to identify Dyslexia until children were 6 or 7, but hopes that schools were requesting testing at this age where appropriate.

Children and Young Peoples Services

Invitees;

- Sally Jenkins – Head of Children and Young Peoples Services
- Cllr Paul Cockeram – Cabinet Member for Social Services
- James Harris – Strategic Director – People

The Cabinet Member introduced an overview of the performance to the Committee, which included 4 Red measures, 2 Amber and 10 Green. In relation to Red measures **CYP/33 PAM/029 - % of looked after children who have had 3 or more placements**, the Cabinet Member advised that this had been an area of focus for the team, and stressed that correct placement of children was important. The Committee were told that all measures in Green had improved greatly and the focus was now on improving other areas.

The Members asked the following:

- It was asked if it was more difficult to find placement for related children. The Head of Children and Young People advised that wherever possible family members were kept together in Newport, and emphasised the importance of this. An example was then given to the Committee of 6 siblings brought into care as an emergency, who started in separate placements but were reunited within a matter of weeks.
- **CYP/33 PAM/029 - % of looked after children who have had 3 or more placements** – a breakdown of the number of residential placements was requested. The Committee were advised that every child was treated as an individual and the Council did its best to meet their needs, residential care was the right option for some children.
- The number of Interim Care Orders (ICOs) had doubled and the number of looked after children had risen from 278 to 332 between June 2014 to June 2017. Members asked if there would be any impact on these figures in light of the reduced support to the families as a result of savings carried out in the previous budget setting process. Members were told that this was a complex issue; there was no single reason why children come into care. The Head of Service explained that Social Services had the capacity to care for all those children, but the concerns stemmed from a wide range of issues not just one single one. .
- **CYP/30 - % of children seen by a dentist within 3 months of becoming looked after:** The Officers indicated that this performance measure what not a key indicator as it did not necessarily add value to the children in care, as children might see a dentist before coming into care and would not need to see them again within the time 3 month time frame.
- **CYP/26 - % of looked after children returned home from care** – The Officers indicated that this was not a key indicator as it did not take into account the complex issues around why children were in care. Children could be incorrectly placed in care where more appropriate options should be explored. This impacted upon the figures and the achievement of the target.

The Cabinet Member added that there was a new way of working being completed by Families First, which would be positive for families in the future. An example was given where agencies that speak multiple languages, enabling them to engage and help a wider range of families. This would involve bringing together individual agencies that do similar work which would result in work not being duplicated.

- How will these agencies coming together be monitored? There had been cases in the past of different agencies not working collaboratively which could result in an increased risk for children worked without coming together and children were at risk of harm as a result, and with a reduction in the Councils family services this was a worry.

It was advised that these agencies would be monitored by the Local Authority, and even though there was a reduction in the budget there was only a very small reduction in the Integrated Support Team. The Strategic Director added that the Welsh Government had appointed Newport to monitor a small number of pilot schemes that could bring funding streams together. It was not yet known how the authority would be accountable for performance measures and monitoring as they were still in very early stages of discussions. The Cabinet Member advised the Committee that this was a national pilot scheme; it was needed to make sure that it was robust as it will be spread across all of Wales.

- Members queried how long the pilot scheme would run for. The Strategic Director advised that the intention was to make initial changes for 2018-19, but the main changes were expected to be introduced during 2019-20. Once the proposal has been assembled Welsh Government would have to sign it off. Members were told that Newport had been given scope to develop the scheme. Members requested a breakdown of the changes which will be implemented in 2018 -2019 and 2019 - 20.

Adult and Community Services

Invitees;

- Jeanette Jenkins – Service Manger – Children’s Teams
- Cllr Paul Cockeram – Cabinet Member for Social Services
- James Harris – Strategic Director - People

The Cabinet Member presented an overview of the performance to the Committee, highlighting that all performance measures were Green apart from one Red – Delayed Transfers of Care. **ACS/ 19 PAM/ 025 Delayed Transfer of Care** had been reduced as a result of a strong performance in 2016/17, but the target had increased to 6.0 in response to new demand. It was also advised that the work from the Assessment Team was moving performance in the right direction. Although there are ongoing financial pressures, the Cabinet Member was pleased with the performance.

The Committee then asked the following:

- Members asked the Officers how they felt the budget would affect the performance for the next quarter. The Strategic Director advised that the constrained budget made it challenging to deliver the levels of performance. However the performance in Adult Services, despite the budget challenges in recent years, has seen some areas maintain the same level and others had improved. The Officer advised that Adult Services strives to adapt and anticipate maintaining the same level of service for the foreseeable future.
- The Service Manager advised the Committee that there had been investment in developing preventative services over the last year, and described the services

offered by the Community Connectors service. Through signposting to services and support communities, many customers did not need to contact Adults Services for a second time.

- Members asked for the numbers of residential care self-funders and those coming to the Council after their ability to self-fund their care. and what are the financial implications to the Council. It was advised that only figures for those coming to the Council for care would be known, as self-funders make their own arrangements. In terms of financial implications, care providers could be asked for the financial figures for the high cost placements and sustainability..
- Are there enough organisations out there for Community Connectors can refer people to? Members were advised that there were regular meetings with the Community Connectors team, who have set up a number of new carer groups and links. They have many contacts within the community, but stressed that realistic expectations were needed and sometimes the CC team were not able to help.
- Are there are enough private care providers to cope with the capacity needed to transfer service users from hospital to nursing homes? There was a national problem with provision for nursing and Dementia beds. This was being managed and currently the Occupational Therapists have 6 people waiting in hospital for domiciliary care, with a few people waiting for a place in a residential home. It was noted that some people only wish to go into a home that was close to their families so they decided to wait. Members request clarification on the capacity in Newport for residential care, in particularly the location and cost of the placement.
- The Committee wished to commend and congratulate staff, external providers and the public for keeping services running during the snow. The Manager also praised the initiative and tenacity from everyone involved and advised the Committee that no service user missed a care call.
- The Cabinet Member advised that there was now a Rehabilitation Officer working for the Council who specifically engages with the visual impaired.
- Request was made for the Community Connector directory to be placed back onto the Council website. Member was advised that a corporate commitment had been made to make sure the directory was constantly updated but it takes up a lot of resources. The Officer agreed to confirm with the Community Connectors when the directory was finalised to be put back onto the website.

The Chair and Committee then thanks the Officers and Cabinet Members for attending.

Conclusion

Comments to Cabinet

The Committee noted the progress being made toward the performance indicators for the service areas, and agreed to forward the minute to the Cabinet as a summary of the issues raised.

Actions to the Committee

In addition to the actions agreed with the Officers during the meeting, the Committee requested the following be provided:

Education

The Committee stated that in order to fully understand the progress being made, they requested that comparable data from previous years schools attendance being included in the performance report.

4 Forward Work Programme Update

The Overview and Scrutiny Officer presented the report to Members and outlined the purpose of the report in seeking the Committees approval for items on its work programme for the next two meetings.

The Committee **approved** the report and the items to be considered during the next two meetings.

The meeting terminated at 12.05 pm

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Scrutiny Report

Performance Scrutiny Committee – People

Part 1

Date: 10 April 2018

Subject Improvement Plan 2016-18 Update – Quarter 3

Author Overview and Scrutiny Officer

The following people have been invited to attend for this item:

IP Objective	Cabinet Member Lead	Head of Service Lead
IP – Objective 1 <i>Improving Independent Living for Older People</i>	Councillor Paul Cockeram Cabinet Member for Social Services	Chris Humphrey Head of Adult and Community Services
IP – Objective 2 <i>Ensuring people have the right social services to meet their needs</i>	Councillor Paul Cockeram Cabinet Member for Social Services	Chris Humphrey Head of Adult and Community Services
IP – Objective 6 <i>Ensuring the best educational outcomes for children</i>	Councillor Gail Giles Cabinet Member for Education and Skills	Sarah Morgan Head of Education
IP – Objective 8 <i>Improving outcomes for youth justice</i>	Councillor Paul Cockeram Cabinet Member for Social Services	Sally Jenkins Head of Children and Family Services

Section A – Committee Guidance and Recommendations

<p>1 Recommendations</p> <p>1.1 The Committee is asked to consider the progress being made in relation to the following improvement objectives:</p> <ul style="list-style-type: none"> • <i>IP – Objective 1 - Improving Independent Living for Older People</i> • <i>IP – Objective 2 - Ensuring people have the right social services to meet their needs</i> • <i>IP – Objective 6 - Ensuring the best educational outcomes for children</i> • <i>IP – Objective 8 - Improving outcomes for youth justice</i> <p>1.2 Determine if it wishes to make any comments to the Cabinet on the progress towards achieving the improvement objectives in Quarter 3.</p>
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2 Context

- 2.1 The Council approved 8 Improvement Objectives in the 2017-18 Improvement Plan in April 2016, 4 of which are within the remit of this Scrutiny Committee, namely:

IP Objective	Cabinet Member Lead	Head of Service Lead
IP – Objective 1 <i>Improving Independent Living for Older People</i>	Councillor Paul Cockeram Cabinet Member for Social Services	Chris Humphrey Head of Adult and Community Services
IP – Objective 2 <i>Ensuring people have the right social services to meet their needs</i>	Councillor Paul Cockeram Cabinet Member for Social Services	Chris Humphrey Head of Adult and Community Services
IP – Objective 6 <i>Ensuring the best educational outcomes for children</i>	Councillor Gail Giles Cabinet Member for Education and Skills	Sarah Morgan Head of Education
IP – Objective 8 <i>Improving outcomes for youth justice</i>	Councillor Paul Cockeram Cabinet Member for Social Services	Sally Jenkins Head of Children and Family Services

- 2.2 At its meeting on 12 September, the Committee agreed to include monitoring of the improvement objectives on its work programme.
- 2.3 This update covers the period October to December 2017, with further updates scheduled for the Committee covering the final two quarters.

Report produced in...	September		December		March		June	
To show status for....	Q1 Apr-Jun		Q2 Jul-Sept		Q3 Oct-Dec		Q4 Jan-Mar	
1. Improving Independent Living for Older People	Green - Good	★	Green - Good	★	Green - Good	★		
2. Ensuring people have the right social services to meet their needs	Amber - Acceptable	●	Green - Good	★	Green - Good	★		
6. Ensuring the best educational outcomes for children	Green - Good	★	Green Star - Excellent	★	Green - Good	★		
8. Improving outcomes for youth justice	Amber - Acceptable	●	Amber - Acceptable	●	Amber - Acceptable	●		

OVERALL	Green - Good	★	Green - Good	★	Green - Good	★		
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In order to provide a more meaningful assessment of the progress of the Improvement Plan and enable more informed judgement to be undertaken, an overall evaluation of progress is made using the following criteria.

Status		Evaluated as	Explanation
Green Star	★	Excellent	All actions and measures are on track
Green	★	Good	Actions and measures are on mostly on track, one or two falling marginally short of planned targets
Amber	●	Acceptable	Some actions and measures have deviated from plan and are some are falling short of planned targets
Red	▲	Improvement Required	Actions and measures are of concern and are mostly falling short of planned targets

- 2.4 This update is being presented to the Cabinet at its meeting on 18 April 2018, along with any comments / recommendations from this Committee as to the progress towards achieving these objectives.

3 Information Submitted to the Committee

- 3.1 **Appendix 1** provides the Committee with an update from the Objective Leads for its consideration.
- 3.2 The update includes:
- an overall judgement for the objective (red, amber or green) along with brief comments from the leads on this judgement;
 - an update on the current progress with the measures associated with the objective, and;
 - an update on the actions associated with the objective.

4 Suggested Areas of Focus

- 4.1 The Committee agreed in its Annual Work Programme at the meeting on 12 September 2017:

“To consider the progress of the Council towards actions associated with the improvement plan objectives and provide comment to Cabinet” in respect of the four relevant objectives within its remit.”

The Committee is therefore asked to evaluate the performance of the Council in achieving these four objectives and might wish to consider:

- Whether Improvement Objectives are being achieved and how this is clearly evidenced?
 - How are measures and activities measured and evaluated?
 - Do “green” objectives have sufficiently challenging targets and are the measures balanced between being realistic and robust?
 - What is being done to address amber measures?
 - Are there any barriers to delivering the Improvement Objectives?
- 4.2 The Committee is asked to evaluate the performance of the Council in achieving the four Improvement Objectives for Quarter 3 in its portfolio and might wish to consider:
- Progress being made in addressing comments from Scrutiny on Quarter 1 performance.
 - Whether Improvement Objectives are being achieved and how this is clearly evidenced?

- How are measures and activities measured and evaluated?
- Do “green” objectives have sufficiently challenging targets and are the measures balanced between being realistic and robust?
- What is being done to address amber measures?
- Are there any barriers to delivering the Improvement Objectives?

Section B – Supporting Information

5 Links to Council Policies and Priorities

- 5.1 This report directly links with all of the Councils Improvement Objectives identified in the Improvement Plan 2016-18. These objectives also link to the Well-being Objectives agreed by Cabinet in March 2017, which aim to maximise the Council’s contribution to the Well-being Goals for Wales and will form part of the new Corporate Plan and Improvement Plan from 2017 onwards.
- 5.2 The Wellbeing of Future Generations Act 2015 which came into force in April 2016 sets the context for the move towards long term planning of services. The Improvement Plan objectives have links to each of the well-being objectives and the well-being goals.

Well-being Objective	Link to Improvement Plan Objective
To improve skills, educational outcomes and employment opportunities	6 – Ensuring the best educational outcomes for children
To enable people to be healthy, independent and resilient	1 – Improving independent living for older people 2 – Ensuring people have the right social services to meet their needs
To build cohesive and sustainable communities	8 – Preventing Offending and Re-offending of young people

6 Risks

- 6.1 Each individual action in this report is subject to financial and risk assessment in its own right in accordance with council procedures.

Risk	Impact of risk if it occurs (H/M/L)	Probability of risk occurring (H/M/L)	What is the council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk
That the council’s plans and projects do not have the desired impact on the city	H	M	The council will assess the impact of its actions on an on-going basis and enable adjustments to actions and policies to be brought forward as the need arises	Project managers for individual action plans
That major impacts are not properly monitored due to faulty assessment of risk and/or impact	H	L	Quarterly reporting to cabinet, together with opportunity for scrutiny reviews will enable adjustments to monitoring regime to be implemented as the need arises	Project managers

That on-going monitoring impedes progress on project delivery	H	L	The assessment criteria for monitoring progress are designed to ensure monitoring is proportionate to impact and purpose. This will be reassessed as part of the on-going reporting process	Cabinet / Corporate Directors
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7 Financial Implications

7.1 There are no specific cost implications associated with the report.

8 Background Papers

8.1 Annual Review of the 2016-18 Improvement Plan Cabinet Report - 24 Aug 2017
2016-18 Improvement Plan

Report Completed: 20 March 2018

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Summary

In April 2016 full Council approved eight Improvement Objectives for 2016-18. This is part of our duty under the Local Government measure 2009. The objectives have been chosen through consultation and represent areas that the citizens of Newport want the council to focus on.

The Council is also subject to the Well-being of Future Generations Act (Wales) 2015, which states that well-being objectives must be set that maximise our contribution to the Well-being Goals for Wales.





The Improvement Objectives align with and contribute to the achievement of the Well-being Objectives which were agreed as part of the Corporate Plan by Cabinet in March 2017.

The council provides many other services in addition to the work focused on in this report, the objectives reported here are a snapshot of how the council is focusing its efforts on improvement.

This report summarises progress towards delivering the actions set out in the improvement plan and the performance measures that support those actions in 17/18. The overall assessment of progress towards achieving the Improvement Objectives is classed as 'Green – Good.' The council continues to meet its obligation to demonstrate continuous improvement.

<i>Report produced in...</i>	<i>September</i>		<i>December</i>		<i>March</i>		<i>June</i>	
<i>To show status for....</i>	<i>Q1 Apr-Jun</i>		<i>Q2 Jul-Sept</i>		<i>Q3 Oct-Dec</i>		<i>Q4 Jan-Mar</i>	
1. Improving Independent Living for Older People	Green - Good	★	Green - Good	★	Green - Good	★		
2. Ensuring people have the right social services to meet their needs	Amber - Acceptable	●	Green - Good	★	Green - Good	★		
6. Ensuring the best educational outcomes for children	Green - Good	★	Green Star - Excellent	★*	Green - Good	★		
8. Improving outcomes for youth justice	Amber - Acceptable	●	Amber - Acceptable	●	Amber - Acceptable	●		
OVERALL	Green - Good	★	Green - Good	★	Green - Good	★		

In order to provide a more meaningful assessment of the progress of the Improvement Plan and enable more informed judgement to be undertaken, an overall evaluation of progress is made using the following criteria.

Status		Evaluated as	Explanation
Green Star		Excellent	All actions and measures are on track
Green		Good	Actions and measures are on mostly on track, one or two falling marginally short of planned targets
Amber		Acceptable	Some actions and measures have deviated from plan and are some are falling short of planned targets
Red		Improvement Required	Actions and measures are of concern and are mostly falling short of planned targets

Background

The council is also subject to the Well-being of Future Generations Act (Wales) 2015, and published well-being objectives as part of the Corporate Plan in 31st March 2017 to maximise its contribution to the Well-being Goals for Wales.

Advice received from the Welsh Local Government Association states that; “The Welsh Government and the Future Generations Commissioner have made it clear that duties under the Well-being of Future Generations (Wales) Act 2015 should not be treated as separate from any objectives that guide and steer the actions and decisions of organisations. In addition, they have also set out that planning and reporting processes should be aligned and integrated. As the Local Government (Wales) Measure 2009 states, Improvement Objectives need to reflect the key strategic priorities of authorities and to all intents and purposes, well-being objectives and improvement objectives can be treated as one and the same. Therefore, by integrating processes for setting and reporting on these key objectives, authorities can discharge their duties under both areas of legislation”

The council is required to report on its progress against the Improvement Plan by 31st October each year. The council should also report on its first year progress against its well-being objectives by 31st October 2018 (but not later than March 2019). The two can be an integrated report.

There is alignment between the improvement objectives and the newly required well-being objectives and this report links the two. In future Scrutiny Committees will receive updates on progress against the wellbeing objectives and this report represents a step towards that.

Well-being Objective: To enable people to be healthy, independent and resilient

IP1 Improving independent living for older people

Lead Cabinet Member	▪ Cabinet Member for Social Services
Lead Officer	▪ Head of Adult and Community Services

Overall Judgement

		Dec 2017
Actual	Performance	Comments
Green - Good	★	In 2017/18 this is made up of 4 measures, 1 relates to OT assessments that is currently green and performing 9% above target. This will be reviewed at the end of the year. The remaining 3 are annual measures that will be reported at the end of the year 2 of which relate to Reablement and the remaining measure relates to adults over 75 requesting advice and assistance once in a 6 month period.

Measures

- Key for Measures*
 ★ Green - on target
 ● Amber - slightly short of target
 ▲ Red - off target

	Actual (YTD)	Target (YTD)	Performance (YTD)	Actual 1 year ago (YTD)	DoT 1 year ago (YTD)	Wales Average (YTD)	Perf. v Wales Average (YTD)	Period Performance
CCAS/L/026 OT Assessments & Reviews % (IP1) (M)	91.6%	85.0%	★	74.4%	↕	n/a	+	

Key for measure RAG status

- ★ Green star - on target
- Amber circle - slightly short of target (15%tolerance)
- ▲ Red triangle - off target (over 15% away)
- ? Data missing/ not available
- ! No target set

Direction of Travel - DoT






- ↕ Green tick - performance has improved
 - ✖ Red cross - performance has declined
 - performance remains the same
- up arrows indicate that high values are better
 down arrows indicate low values are better

Annual Measures




Annual measures are included for information, these will be populated in quarter 4

	▲ Target 2017/18	Actual 2016/17	Wales Average (YTD)
ACS/20b reablement no package of care and support (A) (SSPM, IP1)	40.0%	77.8%	?
ACS/23b Adults who have received advice and assistance no repeat contact (aged over 75) (SSPM, IP1)	50.0%	40.3%	?
ACS/20a reablement reduced package of care and support (A) (SSPM, IP1)	65.0%	40.0%	?

Key for measure RAG status

-  Green star - on target
-  Amber circle - slightly short of target (15% tolerance)
-  Red triangle - off target (over 15% away)
-  Data missing/ not available
-  No target set

Direction of Travel - DoT

-  Green tick - performance has improved
-  Red cross - performance has declined
-  performance remains the same

up arrows indicate that high values are better
down arrows indicate low values are better

Actions

- Key for Actions**
 ☆ Green - on track
 ● Amber - Deviation from Plan
 ▲ Red - Action is of concern

	Dec 2017	
	Performance	IP Progress Update
✓ IP 1.1 To deliver an integrated assessment process for older people	☆ 93% of adults are now in receipt of the Act compliant Care & Support plan.	Newport has been involved in the consultations with Welsh Government to develop a new outcomes reporting framework for 2018/19. During the first year of reporting since the implementation of the SSWB Act a number of anomalies have been identified and National discussion and collaboration has been ongoing to develop a more meaningful set of measures. Newport awaits further guidance from the Welsh Government to clarify reporting requirements in 2018/19 and 2019/20. The full implementation of the Welsh Community Care Information System (WCCIS) will offer different opportunities to capture and analyse data on a National level and 2018/19 will provide the opportunity for the new system to be in across Local Authorities and for its benefits and limitations to be fully realised. Newport is transferring to WCCIS On March 12 2018
✓ IP 1.2 To roll out the integrated pathway for older people	☆ The Older Person's Pathway is part of the Care Closer To Home work stream that is being developed by Health. The Strategy & Partnership Manager is part of the project group and is overseeing the interface with the adult service preventions agenda.	Work is ongoing to develop the pathway as part of the Care Closer to Home Health led workstream that includes social prescribing
✓ IP 1.3 Restructure the operational adult social services teams on the NCN footprints.	☆ The NCN team structure is now fully embedded and workflow process have been developed in relation to the implementation of WCCIS.	WCCIS goes live on 12th March 2018 and newly established business processes will be tested and evaluated

Key for measure RAG status

- ☆ Green star - on target
- Amber circle - slightly short of target (15% tolerance)
- ▲ Red triangle - off target (over 15% away)
- ? Data missing/ not available
- ! No target set

Direction of Travel - DoT

- ↗ Green tick - performance has improved
- ↘ Red cross - performance has declined
- performance remains the same

up arrows indicate that high values are better
 down arrows indicate low values are better

Well-being Objective: To enable people to be healthy, independent and resilient

IP2 Ensuring people have the right social services to meet their needs

Lead Cabinet Member	▪ Cabinet Member for Social Services
Lead Officer	▪ Head of Adult and Community Services

Overall Judgement

Dec 2017		
Actual	Performance	Comments
Green - Good	★	<p>There are two measures contained within IP2 Adult Safeguarding and Delayed Transfers of Care (DTC)</p> <p>1.. DTC - Delayed Transfers Of Care</p> <p>This annual target was reduced in 17/18 (from 4 to 3.5) as a result of strong performance last year. However, continuous improvement is challenging and after a difficult first half of year the target was increased to 6 in response to new demand. This is a complex area of work and receives continuous management oversight to monitor the interface between health and social care. Overall, the length of stay in hospital is reducing and this increases the turnover of patients and the number of hospital discharges. Additionally, the hospital in reach project is streamlining the discharge process and the combined effect is creating additional pressure on the ability of NCC to broker packages of care in the community and find providers with capacity to meet the demand The end of year target is 6 and we are currently at 4.75. It is unlikely, given the challenges outlined above, that we will comply but work is ongoing to manage demand and work collaboratively to ensure people are safely discharged from hospital at the earliest opportunity.</p> <p>Although this measure is showing as red it must be seen within the National context. In Newport the numbers are still very low and oversight of hospital discharge processes are being intensively managed from a social care perspective. Therefore it is unfortunate that this single measure will require the whole IP2 measure to be red. I have therefore recorded this measure as green given the strong performance in safeguarding and the small margin of under performance in DTC that is influenced by many factors out of our control.</p> <p>2. Adult Safeguarding.</p> <p>Safeguarding continues to perform strongly despite the continual high rates of referral. At current levels it is predicted that by the end of the 4th quarter 900 referrals will have been processed,</p> <p>The safeguarding hub is due to go live on Monday 12 February and we will need to monitor the short and longer term impact on referral activity.</p>

- ★ Green star - on target
- ⚠ Amber circle - slightly short of target (15%tolerance)
- ▲ Red triangle - off target (over 15% away)
- ? Data missing/ not available
- ! No target set
- ✔ Green tick - performance has improved
- ✘ Red cross - performance has declined
- ➡ performance remains the same
- ↑ up arrows indicate that high values are better
- ↓ down arrows indicate low values are better

Measures

- Key for Measures**
- ★ Green - on target
 - Amber - slightly short of target
 - ▲ Red - off target

	Actual (YTD)	Target (YTD)	Performance (YTD)	Actual 1 year ago (YTD)	DoT 1 year ago (YTD)	Wales Average (YTD)	Perf. v Wales Average (YTD)	Period Performance
ACS/18 The percentage of adult protection enquiries completed within 7 days (SSPM, IP2) (M)	99.9%	90.0%	★	97.7%	↕	80.1%	★	
ACS/19 PAM/025 Delayed Transfers of Care (SSPM, PAM, IP2, SP) # (M)	5.93	5.21	●	1.79	↘	2.57	▲	
ACS/L/24 Number of assessments of need for support for carers (IP2) (Q)	167.00	67.50	★	86.00	↕	n/a	+	
CCAS/L/027 Number of integrated assessments completed per month (IP2) (M)	1,253	550	★	1,258	↘	n/a	+	

Key for measure RAG status

- ★ Green star - on target
- Amber circle - slightly short of target (15% tolerance)
- ▲ Red triangle - off target (over 15% away)
- ? Data missing/ not available
- ! No target set

Direction of Travel - DoT

- ↕ Green tick - performance has improved
- ↘ Red cross - performance has declined
- performance remains the same

up arrows indicate that high values are better
down arrows indicate low values are better

Actions

- Key for Actions**
 ☆ Green - on track
 ● Amber - Deviation from Plan
 ▲ Red - Action is of concern

	Dec 2017		
	Performance	IP Progress Update	IP Activity Planned
✓ IP 2.1 Establish the pathway for adult social services across health and social care	☆	Risks have been managed and additional resource was obtained from the National team to assist with the data migration, testing and error rectification in order to progress to our scheduled go live date of 12th March	WCCIS is going live on 12th March. All staff have been trained and informed of implementation procedures. Post implementation will require ongoing monitoring, review and system development.
✓ IP 2.2 Restructure the operational adult social services teams.	☆	NCN Teams fully established	Ongoing monitoring of demand and capacity - WCCIS implementation will embed new business processes associated with data capture and workflow
✓ IP 2.3 Develop and implement the integrated assessment tools	☆	The Integrated Assessment (IA) is undertaken in accordance with the requirements of the SSWB Act and 93% of adults are in receipt of the Act compliant Care & Support Plan (CASP)	
✓ IP 2.4 Review and recommission services as necessary	☆		
✓ IP 2.5 Review and develop our systems and processes	☆	Risks around the availability of resources have been managed and Newport prepares for WCCIS to go live on March 12th	Once WCCIS is implemented there will be considerable further work required to develop the system. Newport will continue to engage with Regional workstreams around the integration of health and social care data and the ongoing dialogue with Welsh Government to establish meaningful performance data
✓ IP 2.6 Undertake a Questionnaire of people who have a care and support plan	☆	The 2017/18 Survey has been completed, responses were required by 28th February. Questionnaires were available online and distributed by post and by Social Work staff where appropriate.	Analysis of the questionnaires will be undertaken throughout March for submission to Welsh Government in April. The data will be captured in the end of year performance report

Key for measure RAG status

- ☆ Green star - on target
- Amber circle - slightly short of target (15% tolerance)
- ▲ Red triangle - off target (over 15% away)
- ? Data missing/ not available
- ! No target set

Direction of Travel - DoT

- ✓ Green tick - performance has improved
- ✗ Red cross - performance has declined
- performance remains the same

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 down arrows indicate low values are better

Well-being Objective: To improve skills, educational outcomes and employment opportunities

IP6 Ensuring the best educational outcomes for children

Lead Cabinet Member	▪ Cabinet Member for Education and Skills
Lead Officer	▪ Chief Education Officer

Overall Judgement

Dec 2017		
Actual	Performance	Comments
Green - Good	★	All actions for this objective are on track. The majority of actions for exclusions are on track.

Key for measure RAG status

- ★ Green star - on target
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Direction of Travel - DoT

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Measures

- Key for Measures**
- ★ Green - on target
 - Amber - slightly short of target
 - ▲ Red - off target

	Actual (YTD)	Target (YTD)	Performance (YTD)	Actual 1 year ago (YTD)	DoT 1 year ago (YTD)	Wales Average (YTD)	Perf. v Wales Average (YTD)	Period Performance
PAM/005 (EDU/004) % pupils achieving the expected CSI outcome at the end of KS3 (PAM, IP6) (A)	85.3%	84.4%	★	83.4%	↕	86.1%	●	
PAM/007 (EDU/016a) Attendance Primary Year-end % (PAM, IP6) (A)	94.7%	94.6%	★	94.5%	↕	94.2%	★	Primary: Newport submitted a rate of 94.7%. This is a 0.3% increase on last academic year. Newport is at 15/22 in the Local Authority rankings. This is an improvement by 6 ranking positions. The target for Primary attendance was exceeded this year due to a city wide programme of improving practice linked to the Callio process. In the majority of schools this was applied. This include all families receiving a Red / Amber/ Green status of where their childs attendance was on a termly basis. A city wide promotion of attendance also appears to be successful, including the addition of Fixed Penalty Notices. Individual schools were set challenging attendance targets which were tracked and challenged.
PAM/008 (EDU/016b) Attendance Secondary Year-end % (PAM, IP6) (A)	93.6%	93.4%	★	93.3%	↕	94.2%	●	Secondary : Newport has recorded a 0.4% increase in attendance for the academic year 2016/17 and has improved on the Local Authority ranking position to 18/22 from 22/22.

Annual Measures

Annual measures are included for information, these will be populated in quarter 4

	Target 2017/18	Actual 2016/17	Wales Average (YTD)
EDU/010b) (N) Pupils fixed excl'ns secondary days #	1,527	1,607	?
EDU/L/061 Percentage of FSM pupils achieving Level 2 Inclusive (A) (IP6)	36.50	36.33	?
EDU/L/062 Pupils achieving Level 2 Maths (A) (IP6)	66.60	63.73	?
EDU/L/063 Pupils achieving Level 2 English (A) (IP6)	68.35	68.49	?
PAM/006 (EDU/017) Pupils achieving level 2 threshold inc English & Maths % (PAM, IP6) (A)	60.0%	58.4%	60.7%

Key for measure RAG status

- ★ Green star - on target
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- ! No target set

Direction of Travel - DoT

- ↕ Green tick - performance has improved
- ↘ Red cross - performance has declined
- performance remains the same

up arrows indicate that high values are better
down arrows indicate low values are better

Actions

- Key for Actions**
 ☆ Green - on track
 ● Amber - Deviation from Plan
 ▲ Red - Action is of concern

	Dec 2017		
	Performance	IP Progress Update	IP Activity Planned
✓ IP 6.1 Improve the number of pupils achieving the expected level in the Key Stage 3 Core Subject Ind	☆ Attainment targets for each school were set in collaboration with the EAS in December 17. The school risk register was updated taking into consideration recent attainment data.	The school risk register will be reviewed taking into consideration recent attainment data in January 18. Schools will be informed of specific reasons they are on the risk register. Progress towards targets will form an agenda item on all Intervention Plan Monitoring meetings.	
✓ IP 6.2 Improve Primary & Secondary Attendance	☆ The first truancy sweep of the academic year 2017/18 took place in October 2017 as part of Operation Bang. School Governor training on school attendance took place in November 2017. The results of the School Attendance were shared at the Attendance Forum in October. A revised media and communication strategy was developed and launched to promote school attendance.	Further truancy sweeps will be booked and completed in collaboration with Gwent Police Children Missing From Education training will be provided to schools An attendance forum will take place including activities led by GEMS, Senior EWO and the attendance lead from St Joseph's High School. The Local Authority will pilot a Children Missing from Education location pilot with HMRC	
✓ IP 6.3 Reduce pupil exclusions	☆ A primary school managed move protocol will be drafted and provided to schools for consultation. A review of the Learning Development Centre based at St. Julian's Comprehensive will commence during the latter part of the autumn term to ensure that provision is meeting the current need The Principal Educational Psychologist will be overseeing the new way of working within the PRU and half termly meetings of the Inclusion Team will monitor progress	The draft primary managed move protocol will be presented to primary head teachers on 31 January for a 3 week consultation. The members of 'Team Around the Bridge' are next due to meet on 01/03/2018. Curriculum Improvement Advisor and Challenge Advisor are working collaboratively with the Bridge Achievement Centre Manager to address key issues identified through their Intervention plan. The Principal Educational Psychologist is providing a degree of 'informal support' to the BAC manager.	

Key for measure RAG status

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Direction of Travel - DoT

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Well-being Objective: To build cohesive and sustainable communities

IP8 Improving outcomes for youth justice

- Lead Cabinet Member
- Lead Officer
- Cabinet Member for Social Services
- Head of Children and Family Services

Overall Judgement

Dec 2017		
Actual	Performance	Comments
Amber - Acceptable	●	The workload is now slowly reducing though the complexities and challenges evident in the current caseloads are significant. YOS continues to monitor each of these areas on a monthly basis and put action plans in as needed.

Measures

- Key for Measures*
- ★ Green - on target
 - Amber - slightly short of target
 - ▲ Red - off target

	Actual (YTD)	Target (YTD)	Performance (YTD)	Actual 1 year ago (YTD)	DoT 1 year ago (YTD)	Wales Average (YTD)	Perf. v Wales Average (YTD)	Period Performance
YJ/L/13 Number of first time entrants into youth justice system (M) (IP8)	67	72	★	48	▲	?	!	
YJ/L/14 Number of young people sentenced to custody (M) (IP8)	10	22	★	9	▲	?	!	
YJ/L/18 Out of court disposals % (Q) (IP8h)	23%	30%	★	24%	✔	?	!	
YJ/L/19 % young people who reoffend in 12 months (Q) (IP8i)	47.5%	50.0%	★	43.5%	▲	?	!	

Key for measure RAG status

- ★ Green star - on target
- Amber circle - slightly short of target (15% tolerance)
- ▲ Red triangle - off target (over 15% away)
- ? Data missing/ not available
- ! No target set

Direction of Travel - DoT

- ✔ Green tick - performance has improved
- ▲ Red cross - performance has declined
- performance remains the same
- up arrows indicate that high values are better
- down arrows indicate low values are better

Actions

- Key for Actions*
 ☆ Green - on track
 ● Amber - Deviation from Plan
 ▲ Red - Action is of concern

	Dec 2017		
	Performance	IP Progress Update	IP Activity Planned
<input checked="" type="checkbox"/> IP 8.1 Reduction in first time entrants	●	Discussions are continuing, though have now extended to other criminal justice partners. Newport has the highest FTE in Wales. Gwent as a region has the highest FTE in Wales. We are confident that our diversionary processes ensure that eligible young people are diverted. We are also tweaking our RJD process in an effort to increase engagement.	<p>We are awaiting a thematic inspection from the YJB on Prevention, which we are anticipating may give us some guidance on what we may do in the future differently.</p> <p>The discrepancy between local and national PNC published figures continues. Blaenau Gwent/Caerphilly YOS are currently trialing an internal process, to bring PNC and YOS figures into alignment. Hopefully this will be rolled out by the beginning of the 2018/19 Financial year.</p>
<input checked="" type="checkbox"/> IP 8.2 Reduction in the use of youth custody	☆	All 4 young people who received custody in Q3 had been subject to remand prior to sentence. One 17 year old female who is now looked after, had offended out of area, in her out of county residential home. Two 18 year old males, sentenced for perverting the course of justice and a 17 year old with possession of Class A Drugs with intent to supply. Clearly all met the custody threshold.	Youth Justice Board (YJB) have undertaken an audit around Risk, which has included some custody cases. Awaiting feedback and action plan from that.
<input checked="" type="checkbox"/> IP 8.3 Access to Education, Training and Employment	●	Of the 7 young people in the cohort closed, 5 were offered 25 hours. One was not offered anything, due to non-engagement and the 7th young person was on a reduced timetable due to emotional/mental health needs. Average hours attended in the cohort increased from 11 to 14.	The Education, Training and Employment (ETE) working continues to meet on a bi-monthly basis and analyses all those cases where young people do not meet their target of ETE provision. This group reports directly to the YOS Management board.
<input checked="" type="checkbox"/> IP 8.4 Access to timely mental health assessment and treatment	☆	No issues, continue as before	No issues, continue as before
<input checked="" type="checkbox"/> IP 8.5 access to timely assessment and treatment in relation to substance misuse.	☆	Of the 7 statutory orders closing that required a Substance Misuse Assessment, 6 of them commenced within 5 working days upon receipt of referral. The 7th was under arrest at the time of the appointment.	No issues, continue as before
<input checked="" type="checkbox"/> IP 8.6 Access to appropriate/suitable accommodation	☆	<p>No issues around this indicator, we are still hitting performance targets, despite 4 of the closed statutory orders in Q3 not in suitable accommodation for the following reasons:-</p> <ul style="list-style-type: none"> • 2 young people, who are looked after by the local authority, were residing in B&B's due to the breakdown of their placements. • A third young person was residing with family/friends. Despite this address not highlighting any safeguarding concerns, the case manager, assessed this as not suitable given that there are a number of unknown individuals residing at this address. Children's services had offered them a place in B&B, but they refused this option. They are now liaising with housing with a view to looking into a Supported Accommodation placement. • A fourth young person went to reside with dad in Cardiff, this was deemed unsuitable by the case manager due to dad's health issues 	Continue with current practice

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Scrutiny Report

Performance Scrutiny Committee – People

Part 1

Date: 10 April 2018

Subject Forward Work Programme Update

Author Overview and Scrutiny Officer

The following people have been invited to attend for this item:

Invitee:	Role
Daniel Cooke – Overview & Scrutiny Officer	Present the Committee with the draft work programme for discussion and update the Committee on any changes.

Section A – Committee Guidance and Recommendations

1 Recommendations to the Committee

The Committee is asked to:

Committees Work Programme:

- 1.1 Consider the Committee’s Forward Work Programme (**Appendix 1**):
- Are there any amendments to the topics scheduled to be considered at the next Committee meeting?
 - Are there any additional invitees that the Committee requires to fully consider the topic?
 - Is there any additional information that the Committee would like to request?

Information Reports

- 1.2 Note any information reports that have been circulated to the Committee this month;

Action Plan

- 1.3 Consider the Action Plan from the meeting on 6 March 2018 (**Appendix 2**):
- Note the responses for the actions;
 - Determine if any further information / action is required;
 - Agree to receive an update on outstanding issues at the next meeting.

2 Context

Background

- 2.1 The purpose of a forward work programme is to help ensure Councillors achieve organisation and focus in the undertaking of enquiries through the Overview and Scrutiny function. Effective work programming is essential to ensure that the work of Overview and Scrutiny makes a positive impact upon the Council's delivery of services.
- 2.2 Further information about the work programming process, including the procedures for referring new business to the programme, can be found in our Scrutiny Handbook on the Council's Scrutiny webpages (www.newport.gov.uk/scrutiny).
- 2.3 The Centre for Public Scrutiny's Good Scrutiny Guide recognises the importance of the forward work programme. In order to 'lead and own the process', it states that Councillors should have ownership of their Committee's work programme, and be involved in developing, monitoring and evaluating it. The Good Scrutiny Guide also states that, in order to make an impact, the scrutiny workload should be co-ordinated and integrated into corporate processes, to ensure that it contributes to the delivery of corporate objectives, and that work can be undertaken in a timely and well-planned manner.

Forward Work Programme Updates

- 2.4 The Committees work programme was set in July 2017, including estimated timescales for when the reports will be considered by the Committee. This programme is then managed and implemented by the designated Scrutiny Officer for this Committee under the direction of the Committee Chairperson.
- 2.5 The Committee agreed to keep a degree of flexibility within its work programme to enable the Committee to respond to urgent / emerging issues. This item is an opportunity for the Committee members to raise any suggested additions to the work programme.

Information Reports

- 2.6 No information reports have been circulated to Committee this month.

Action Sheet – 6 March 2018

- 2.7 Attached at **Appendix 2** is the action sheet from the Committee meeting on 6 March 2018. The responses to completed actions are included in the table.
- 2.8 For the actions that do not have a response – these will be included on the action sheet at the next meeting to ensure that the Committee can keep track of outstanding actions.

3 Information Submitted to the Committee

- 3.1 The following information is attached:

Appendix 1: The current Committee forward work programme;
Appendix 2: Action Sheet – 6 March 2018 Committee meeting

4. Suggested Areas of Focus

Role of the Committee

The role of the Committee in considering the report is to:

- **Forward Work Programme**

Consider:

- Are there any amendments to the topics scheduled to be considered at the next Committee meeting?
- Are there any additional invitees that the Committee requires to fully consider the topic?
- Is there any additional information that the Committee would like to request?

- **Action Sheet – 6 March 2018 Meeting**

- Consider the responses to the actions from the meeting;
- Are you satisfied that you have received the necessary information?
- Are there any further issues arising from the responses that you would like to raise?
- For the actions that do not have responses – these actions will be rolled over to the next meeting and reported back to the Committee.

Section B – Supporting Information

5 Supporting Information

- 5.1 The Corporate Assessment, and the subsequent [follow up assessment](#) provide background information on the importance of good work programming. Specific reference is made to the need to align the Cabinet and Scrutiny work programmes to ensure the value of the Scrutiny Function is maximised.
- 5.2 The latest Cabinet work programme was approved by the Cabinet at its meeting on 21 December 2017 and includes the list of reports scheduled for consideration. Effective forward planning by both Cabinet and Scrutiny needs to be coordinated and integrated in relation to certain reports to ensure proper consultation takes place before a decision is taken. A link to the Cabinet work programme is provided [here](#) to the Committee as part of this report, to enable the Committee to ensure that the work programmes continue to reflect key decisions being made by the Cabinet.

6 Risk

- 6.1 If proper work programming procedures are not put in place, the organisation and prioritisation of the work programme is put at risk. The work of Overview and Scrutiny could become disjointed from the work of the rest of the Council, which could undermine the positive contribution Overview and Scrutiny makes to service improvement through policy development.
- 6.2 This report is presented to each Committee every month in order to mitigate that risk. The specific risks associated with individual topics on the work programme will need to be addressed as part of the Committee's investigations.

7 Links to Council Policies and Priorities

- 7.1 Having proper work programming procedures in place ensures that the work of Overview and Scrutiny makes a positive impact upon the Council's delivery of services, contributes to the delivery of corporate objectives, and ensures that work can be undertaken in a timely and well-planned manner.

6 Financial Implications

- 6.1 There will be financial consequences for some of the reviews undertaken. These will be commented upon by the Head of Finance as the reports are presented. The preparing and monitoring of the work programme is done by existing staff for which budget provision is available.

7 Background Papers

- [The Essentials - Wellbeing of Future Generation Act \(Wales\)](#)
- [Corporate Plan](#)
- [Cabinet Work Programme – 20 December 2017 Cabinet Agendas](#)
- The Corporate Assessment and [follow up assessment](#).

Report Completed: 3 April 2018

Performance Scrutiny Committee - People - Monthly Forward Work Programme 2017/18

Tuesday 5 June 2018		
Topic	Role / Information required	Invitees
Annual Forward Work Programme Planning	The Committee will be asked to establish their Forward Work Programme from July 2018 to July 2019.	Overview and Scrutiny Officer

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INFORMATION REPORTS		
Topic	Information	Timescale / Deadline
2016-17 Adult Protection Annual Report	Also Information report to Overview & Scrutiny Management Committee	November
Care Close to Home Strategy	Also Information Report to Performance Scrutiny Committee-Partnerships	October /November

Performance Scrutiny Committee - People - Monthly Forward Work Programme 2017/18

Extra Care Service Inspection Report	To be included with Performance report	As and when occurs
CSSIW Inspection Report NCC Fostering Services	To be included with Performance report	As and when occurs
Adult & Community Service Plan	Service Plans, Mid Year Reviews and Year End Reviews	As available
Children and Young People Service Plan		
Education Service Plan		

**Performance Scrutiny Committee - People
ACTION SHEET – 6 MARCH 2018**

	Agenda Item	Service area / Performance measure	Action	Responsibility	Outcome
Page 39	1 Performance Update – Quarter 3	Education PAM/004 - % Pupils achieving the expected outcome at the end of KS2 and PAM008 – Attendance Secondary Year End %	Members asked if the information discussed at the meeting on attendance figures could be included in future reports on matters relating to attendance for information purposes.	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>
	Performance Update – Quarter 3	Education PAM/004 - % Pupils achieving the expected outcome at the end of KS2 and PAM/005 - % of pupils achieving the expected outcome at the end of KS3	Members asked about the young people who made these figures and asked the difference between those young people who are in receipt of Free School Meals (FSM) and those who are not.	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>
3	Performance Update – Quarter	Education PAM008 –	Members queried the 0.4% increase in attendance for	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>

	3	Attendance Secondary Year End %	Secondary schools, and asked how many students the percentage equates to.		
4	Performance Update – Quarter 3	Education	Members requested that comments can be included in future reports for measures that have Red direction of travel (DOT).	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>
Page 40	Performance Update – Quarter 3	Education	Members requested a general overview of what the schools are spending their Pupil Deprivation Grants on and how many pupils had the grant.	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>
6	Performance Update – Quarter 3	Education	Members requested for figures for each school of the number of children in receipt of free school meals and commented it would be helpful for the criteria details to be put on the Council website.	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>

7	Performance Update – Quarter 3	Education	Members chasing updates on when the EAS training session would take place.	Chief Education Officer	<i>Scrutiny to email Committee Members.</i>
8	Performance Update – Quarter 3	Children and Young Peoples Services	Welsh Government had appointed Newport to monitor a small number of pilot schemes that can bring funding streams together. Members requested the breakdown of minor and major changes for 2018-19 and 2019-2020.	Strategic Director of People	<i>Scrutiny to email Committee Members.</i>
10	Performance Update – Quarter 3	Children and Young Peoples Services	Does the Council monitor private residential care homes for children.	Head of Children and Young People Services	<i>Scrutiny to email Committee Members.</i>
10	Performance Update – Quarter 3	Adult and Community Services PAM/025	Members asked for the numbers of residential care self-funders and those coming to the Council when they are unable to fund themselves.	Head of Adult and Community Services	<i>Scrutiny to email Committee Members.</i>
11	Performance Update – Quarter 3	Adult and Community Services PAM/025	Members request clarification on placement and affordability for service users being transferred from hospital to nursing homes.	Head of Adult and Community Services	<i>Scrutiny to email Committee Members.</i>

12	Performance Update – Quarter 3	Adult and Community Services	The Committee wished to commend and congratulate staff, external providers and the public for keeping services running during the snow	Head of Adult and Community Services	<i>Scrutiny to email Committee Members.</i>
13	Forward Work Programme Update	Scrutiny	The Committee approved the report and the items to be considered during the next two meetings.	Overview and Scrutiny Officer	Work programme updated.